



FOR STABILITY, JOBS AND GROWTH.

Informal meeting of EU Foreign Ministers (Gymnich), Ireland 22-23 March 2013

Media information note

Given the high level of media interest in this meeting taking place in Dublin Castle, please find below technical information about this event.

Diary notice

A detailed diary notice outlining media opportunities will be published on Thursday 21 March from press@eu2013.ie. All information about this event will also be published on the Presidency [event page](#)

Accreditation & Dublin Castle Media Centre

All media must be accredited in advance to attend this meeting. Media must enter Dublin Castle via Werburgh Street for security screening and to collect their accreditation badge. Media are encouraged to arrive as early as possible to facilitate registration and security clearance. Photographic identification will be required for entrance to the Media Centre. Times for opening hours of the Media Centre will be published along with the diary notice.

For more details regarding accreditation and to check your accreditation status, please check out the [accreditation section](#) of the website.

Photo Pools

There will be photo pools for this event. In order to participate in the photo pool you must have registered on the day and cleared security in the Media Centre, and arrive in good time. Please note Photo Pool Registration takes place at the Media Liaison Desk in Werburgh Street Media Centre.

Media interviews during the event

For access to the secure conference zone (Dublin Castle State Apartment and Upper Courtyard) for interviews, please contact staff at the Media Liaison Desk in the Dublin Castle Media Centre on the day or contact press@eu2013.ie in advance if you would like to reserve space.

Radio booths

There is a limited set of radio booths still currently available in Dublin Castle's media centre in Werburgh Street. To reserve one of these booths, you must email contact the Presidency Press team (press@eu2013.ie) by 4pm Wednesday 20 March stating:

- your name
- your organisation
- the days you require the booth

You will receive an email to confirm if you have been successful with your request.

Media booths

There are some media booths still currently available in Dublin Castle. To reserve one of these booths, you must email Karen Reen (karen@observe.ie) by 4pm Wednesday 20 March stating:

- your name
- your organisation

- the days you require the booth

You will receive an email to confirm if you have been successful with your request.

Stand up positions

A limited number of stand-up positions are still currently available in Dublin Castle, in the garden space beside the Chester Beatty Library, with the backdrop of Dublin Castle itself.

To reserve a stand-up position, please email Ken McAllister (kwmcallister@eircom.net) by 4pm

Wednesday 20 March stating:

- your name
- your organisation
- the specific times (GMT) you are likely to be broadcasting from the stand-up

You will receive an email to confirm if you have been successful with your request.

Satellite truck spaces

Positions are currently available in Dublin Castle for this meeting. To guarantee a position for your satellite truck please email Ken McAllister (kwmcallister@eircom.net) with your request by 4pm

Wednesday 20 March stating:

- your name
- your organisation
- type of sat truck & transponder
- registration plate number

You will receive an email to confirm if you have been successful with your request.

You are receiving this email as you are on the distribution list for the Irish Presidency. To unsubscribe, please email press@eu2013.ie with 'unsubscribe' in the title of your email.